



**VA ELECTRONIC HEALTH RECORD MODERNIZATION
(EHRM) SYSTEM
PERFORMANCE WORK STATEMENT (PWS)
DEPARTMENT OF VETERANS AFFAIRS**

Office of Electronic Health Record Modernization (OEHRM)

Data Syndication Development and Execution for IOC

Date: August 5, 2019

TAC- <19-56362>

Task Order PWS Version Number: 1.9

Data Syndication Development and Execution for IOC

TAC Number: <TAC-19-56362>

Contents

1.0	BACKGROUND.....	3
2.0	APPLICABLE DOCUMENTS.....	3
3.0	SCOPE OF WORK.....	3
3.1	APPLICABILITY	4
3.2	ORDER TYPE.....	4
4.0	PERFORMANCE DETAILS.....	4
4.1	PERFORMANCE PERIOD.....	4
4.2	PLACE OF PERFORMANCE.....	4
4.3	TRAVEL OR SPECIAL REQUIREMENTS.....	4
4.4	CONTRACT MANAGEMENT.....	5
4.5	GOVERNMENT FURNISHED PROPERTY	5
4.6	SECURITY AND PRIVACY.....	5
4.6.1	POSITION/TASK RISK DESIGNATION LEVEL(S)	5
5.0	SPECIFIC TASKS AND DELIVERABLES	5
5.1	PROJECT MANAGEMENT.....	5
5.1.1	CONTRACTOR PROJECT MANAGEMENT PLAN.....	6
5.1.2	REPORTING REQUIREMENTS	6
5.1.3	TECHNICAL KICKOFF MEETING	6
5.1.4	IOC GO-LIVE COORDINATION.....	7
5.2	DATA SYNDICATION.....	7
5.2.1	MILLENNIUM DATA SYNDICATION AND HOSTING (Optional Task)	7
5.3	TRAINING AND ONGOING DATA SUPPORT	7
5.3.1	MILLENNIUM TRAINING	7
5.3.2	DATA EXPERT SUPPORT	8
5.3.3	ONGOING DATA ADMINISTRATION	8
5.3.4	SUPPORT FOR SYNDICATION MILLENNIUM MIRROR.....	10
5.4	REQUIREMENTS ANALYSIS FOR EXECUTION OF ADDITIONAL DATA SYNDICATION FOR IOC (OPTIONAL TASK)	11
5.5	LONG TERM SYNDICATION ANALYSIS (Optional TASK)	11
5.6	CERNER ENCLAVE HOSTING OF MILLENNIUM REPLICATION (OPTIONAL TASK).....	11
5.7	ADDITIONAL DATA SYNDICATION ACTIVITIES (OPTIONAL TASK)	12
6.0	GENERAL REQUIREMENTS.....	12
6.1	PERFORMANCE METRICS	12
6.2	SECTION 508 –INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) STANDARDS	13
6.2.1	REPRESENTATION OF CONFORMANCE	13
6.2.2	ACCEPTANCE AND ACCEPTANCE TESTING.....	14
6.3	DELIVERABLES	14

Data Syndication Development and Execution for IOC

TAC Number: <TAC-19-56362>

1.0 BACKGROUND

The mission of the Department of Veterans Affairs (VA) is to provide benefits and services to Veterans of the United States. In meeting these goals, VA strives to provide high quality, effective, and efficient Information Technology (IT) services to those responsible for providing care to the Veterans at the point-of-care as well as throughout all the points of the Veterans' health care in an effective, timely and compassionate manner. VA depends on Information Management/Information Technology (IM/IT) systems to meet mission goals.

On May 17, 2018, VA entered into a ten-year indefinite-delivery, indefinite-quantity (ID/IQ) sole-source contract with Cerner Government Services, Inc. (Cerner) to acquire the Electronic Health Record (EHR) system being deployed by the Department of Defense (DoD) and related services for deployment and transition across the VA enterprise in a manner that meets VA needs, and which will enable seamless healthcare to Veterans and qualified beneficiaries. Procurement of a single common system across VA and DoD shall achieve VA's goal of seamless care for Veterans by facilitating the transition of active duty military members to VA and improving their timely access to the highest quality of care.

Cerner's EHR solution shall provide VA with a single system that can store and retrieve administrative, clinical, laboratory, radiology, pharmacy and scheduling data, and can interact with other internal and external systems. Modernization of VA's EHR will support a Veteran-centric, team-based care model, with modern decision support tools; clinical information content services; identification, communication and standardization of care paths; and resource provisioning. This will improve interoperability, performance, and user experience for the majority of the health care delivery and ancillary teams responsible for directly or indirectly providing health care services; and in turn will improve quality, safety, and timeliness of health care services delivered to Veterans.

Cerner shall provide a comprehensive EHR solution and services as specifically defined in the EHRM Basic contract. This task order requires data syndication development, testing and execution required for EHRM Initial Operating Capability.

2.0 APPLICABLE DOCUMENTS

The documents in Paragraph 3.0 in the EHRM Basic Performance Work Statement (PWS) apply to the performance of this effort; there are no additional referenced documents.

3.0 SCOPE OF WORK

The Contractor shall provide additional data syndication development, testing, execution and sustainment required for EHRM IOC. These tasks include:

- a. Project Management

Data Syndication Development and Execution for IOC

TAC Number: <TAC-19-56362>

- b. Data syndication development, test, execution and sustainment
- c. Training and Ongoing Data Support
- d. Requirements Analysis for Execution of Non-Millennium Data Syndication
- e. Long Term Syndication Analysis
- f. Additional Technical Support

3.1 APPLICABILITY

This Task Order (TO) effort PWS is within the scope of paragraph 5.5, “VA Enterprise EHRM Baseline Preparation,” of the EHRM Basic PWS.

3.2 ORDER TYPE

The effort shall be proposed on a Firm Fixed Price (FFP) basis.

4.0 PERFORMANCE DETAILS

4.1 PERFORMANCE PERIOD

The period of performance (PoP) shall be 12 months from the date of award with two 6-month option periods and 4 optional tasks that may be exercised at any time during the base period. Optional Task 5.6 may be exercised in the event that the joint governance decision titled “Data Syndication Agreement” allowing DoD data to be hosted in AITC does not get approved. Cerner and VA will agree upon a time for exercising this Optional Task to prevent delay if governance decision is not made in a timely fashion.

4.2 PLACE OF PERFORMANCE

Efforts under this TO shall be performed both in Contractor facilities, as well as VA facilities. Program meetings may also be held at VA Central Office, some of which may require in person attendance. Project management activities that occur at the enterprise level shall be performed at Contractor facilities.

4.3 TRAVEL OR SPECIAL REQUIREMENTS

The Government anticipates travel to perform the tasks associated with the effort, as well as to attend program-related meetings or conferences throughout the PoP. Include all estimated travel costs in your firm-fixed price line items. These costs will not be directly reimbursed by the Government.

The total estimated number of trips for this effort shall be proposed by the Contractor.

Data Syndication Development and Execution for IOC

TAC Number: <TAC-19-56362>

4.4 CONTRACT MANAGEMENT

All requirements of Section 9.0 of the EHRM Basic PWS apply to this effort. This TO shall be addressed in the Contractor's Monthly Progress Report as set forth in the EHRM Basic contract.

4.5 GOVERNMENT FURNISHED PROPERTY

There is no government furnished property provided in this TO.

4.6 SECURITY AND PRIVACY

All requirements in Section 7.0 of the EHRM Basic PWS apply to this effort.

It has been determined that protected health information may be disclosed or accessed and a signed Business Associate Agreement (BAA) shall be required. The Contractor shall adhere to the requirements of the BAA executed between OEHRM and Cerner Corporation; and shall comply with VA Directive 6066 and VHA Handbook 1605.05.

4.6.1 POSITION/TASK RISK DESIGNATION LEVEL(S)

The position sensitivity and the level of background investigation commensurate with the required level of access for all PWS tasks is Tier3/Non-Critical Sensitive in accordance with Section 8.7 of the EHRM Basic PWS.

The Tier3/ Non-Critical Sensitive Position Sensitivity and Background Investigation requirements identify, in effect, the Background Investigation requirements for Contractor individuals, based upon the tasks the particular Contractor individual will be working. The submitted Contractor Staff Roster must indicate the required Background Investigation Level for each Contractor individual based upon the tasks the Contractor individual will be working, in accordance with their submitted proposal.

5.0 SPECIFIC TASKS AND DELIVERABLES

The Contractor shall perform the following:

5.1 PROJECT MANAGEMENT

The Contractor shall provide a single Point of Contact for management of all project tasks, with individual subject matter experts assigned to each individual task. The Contractor shall include a Communications Plan in the CPMP to cover overall and individual POC communications as well as issue escalation procedures.

Data Syndication Development and Execution for IOC

TAC Number: <TAC-19-56362>

For each major work element described in this task order, Cerner will provide (or revise existing) architectures/documentation to ensure accurate views for Data Migration / Integration (including APIs). The Contractor shall provide the following documents as applicable to align syndication with standard Project Management controls: requirements, architecture (updates to existing OV-1, SvcV-1, SV-1), development views, data models, data flow diagram, schedule/Plan of Action and Milestones (POAMs), and decision package for EHRM governance approval.

5.1.1 CONTRACTOR PROJECT MANAGEMENT PLAN

The Contractor shall deliver a Contractor Project Management Plan (CPMP) that lays out the Contractor's approach, timeline and tools to be used in execution of this TO. The CPMP should take the form of both a narrative and graphic format that displays the schedule, milestones, risks and resource support. The CPMP timeline and schedule shall include Cerner as well as VA dependencies for data migration development. The CPMP shall propose a regular VA/Cerner meeting schedule to ensure all stakeholders are informed and involved in project decision making.

The CPMP shall also include how the Contractor shall coordinate and execute planned, routine, and ad hoc data collection reporting requests as identified within the PWS. The initial baseline CPMP shall be concurred upon and updated in accordance with Section B of the TO. The Contractor shall update and maintain the VA PM approved CPMP throughout the PoP.

Deliverable:

- A. Contractor Project Management Plan

5.1.2 REPORTING REQUIREMENTS

The Contractor shall provide a Monthly Progress Report in accordance with Section 9.6.1.1 of the EHRM Basic PWS. The Monthly Progress Report shall include status and timelines on all syndication activities completed, in development and in the pipeline for IOC.

Deliverable:

- A. Monthly Progress Report

5.1.3 TECHNICAL KICKOFF MEETING

The Contractor shall hold a technical kickoff meeting within 10 days after TO award. The Contractor shall present, for review and approval by the Government, the details of the intended approach, work plan, and project schedule for each effort. The Contractor shall specify dates, locations (can be virtual), agenda (shall be provided to all attendees at least five calendar days prior to the meeting), and meeting minutes (shall be provided to all attendees within three calendar days after the meeting). The Contractor shall

Data Syndication Development and Execution for IOC

TAC Number: **<TAC-19-56362>**

invite the Contracting Officer (CO), Contract Specialist (CS), COR, VA PM, VA CTO, and VA CMO, at a minimum.

5.1.4 IOC GO-LIVE COORDINATION

The Contractor shall coordinate scheduling and go-live activities with the EHRM IOC deployment team to ensure all stakeholders are informed of risks, timelines, and go-live tasks required. The Contractor shall provide monthly status updates to the deployment team focused on IOC deployment go-live activities to ensure effective communication between the relevant TO teams. These status updates will be documented in the Monthly Progress Report.

5.2 DATA SYNDICATION

The Contractor shall execute the data syndication activities required for IOC based on the analysis conducted by Task Order 4: EHRM IOC Data Migration and Enterprise Interface Development.

5.2.1 MILLENNIUM DATA SYNDICATION AND HOSTING (Optional Task)

The Contractor shall conduct initial design and planning for creation of a replication of the Millennium database for purposes of data syndication.

- a. Assist VA in data restore and recovery

5.3 TRAINING AND ONGOING DATA SUPPORT

5.3.1 MILLENNIUM TRAINING

The Contractor shall provide 2 weeks of Millennium training to 2 classes of 15 VA attendees each. The base training shall cover the content previously developed for VA/Millennium training described below. The Contractor shall append an additional week of training on data base content and structures tailored to support VA data syndication team priorities.

Existing Millennium training content to be delivered to the syndication team:

- a. Medical Record Navigation and Functionality – The Contractor shall train VA resources on how to navigate the computerized medical record and articulate basic functionality
- b. Data Identification – The Contractor shall train VA resources on how to identify related data and present the data for review by a caregiver

Data Syndication Development and Execution for IOC

TAC Number: <TAC-19-56362>

- c. Basic Architecture – The Contractor shall train VA resources on how to understand the basic architecture of the Cerner EHRM solution
- d. Data Collection – The Contractor shall train VA resources on how to review data collection methods and current trends in electronic clinical medical records. The training shall also include a review of the forms used to clarify terminology
- e. Orderables – The Contractor shall train VA resources to be conversant on orderables. The Contractor's training shall yield an understanding of the synonyms associated with different user types (ex. Lanoxin as Digoxin, etc.)
- f. Term Definition – The Contractor shall train VA resources on the definitions for alias pools, order types, and order catalogs
- g. Query Language – Contractor will provide instructor-led Millennium query language training to VA resources familiar with similar technology.

The Contractor shall deliver archivable and reusable high-level Millennium Reference Guides to allow future VA SME reference as well as access to an overall data model and data documentation.

5.3.2 DATA EXPERT SUPPORT

The Contractor shall provide Millennium data experts to assist VA in mapping, transforming and integrating Millennium data with existing reporting products. VA and Cerner personnel will work closely together to ensure VA personnel have a complete understanding of the data objects in Millennium.

The Contractor shall provide Millennium data experts who will work with VA personnel to define criteria for separation of VA/DoD-specific data, and to produce VA-only data sets.

The Contractor shall provide a team of data generalists and engage data specialists by domain as required. The initial Cerner data expert team shall consist of 3 FTE's (data generalists, data domain specialists, and/or database administrators as required) to address evolving syndication team topics. Additional support can be added as required using the optional task in PWS section 5.7.

5.3.3 ONGOING DATA ADMINISTRATION

The Contractor shall support ongoing data administration following the roles and responsibilities identified in the RACI chart below:

TASK	Contractor	VA	DoD	Notes
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Data Syndication Development and Execution for IOC

TAC Number: <TAC-19-56362>

Initial Configuration				
Provision new Oracle Database Server	AR	I	I	Contractor shall provide the VA OS, hardware and layered software required to deliver the requested capability.
Install Oracle software	AR	I	I	Contractor shall install and configure Oracle software.
Backup Source and Recover to ADG Mirror	AR	I	I	Contractor shall be responsible for backing up the source database and restoring to the ADG mirror.
Enable Archive Log Shipping To ADG mirror	AR	I	I	Contractor shall be responsible for enabling Oracle archive log shipment to the ADG mirror..
Recover Active DataGuard to current	AR	I	I	Contractor shall enable recovery to current state from archive logs..
Capacity Management				
Capacity management and planning	AR	I	I	Contractor shall be responsible for capacity management and planning of the ADG mirror.
Networking bandwidth	C	AR	C	Contractor shall be responsible for establishing network connectivity up to MedCOI, and providing input for government owned WAN planning.
Disaster Recovery				
Restore backup to ADG server	AR	I	I	
Security				
Configure OS & Oracle Per STIG Standards	AR	I	I	Contractor shall secure the ADG target per current standards.
Support internal and external audits (DoD/SOC/etc.)	AR	I	I	Contractor shall be support all security audits of the ADG target
Perform necessary corrective action for any audit violations uncovered (STIG, CERT/CARS, etc.)	AR	I	I	Contractor shall be responsible for remediating any security findings compliant to applicable standards.
Tools				
Install Monitoring Software/Agents as required	AR	I	I	Cerner shall provide installation and configuration of any Server and/or database monitoring required for Cerner's hosting efforts.
All Monitoring & Corrective Actions	AR	I	I	Contractor shall provide corrective actions required to be taken from continuous monitoring of both the server and the ADG target.
Network				
Open ACL and MedCOI connectivity from KC to AITC	R	ARC	RC	Collaboration between contractor, VA and DOD will be required to establish PPSM requirements for network connectivity.
Networking Patches & Updates from KC to AITC	C	AR	C	Contractor Shall be responsible for maintaining, updating and upgrading network connectivity between contractor data center and MedCOI.

Data Syndication Development and Execution for IOC

TAC Number: <TAC-19-56362>

				Government will own connections from the security appliances as the MedCOI gateway to AITC.
Maintenance				
Update OS and Oracle via CWx Quarterly Patch cycle.	AR	I	I	Contractor shall provide patching of the OS and Oracle installation. Database patching will be done in conjunction with and in a coordinated effort with VA.
Perform OS and Oracle Troubleshooting and Issue Investigation/Resolution	AR	I	I	Government shall be informed of incidents using a notification process to be determined.
Coordinate all KC based change activity via CWx Change Control Standards	AR	I	I	Contractor shall be responsible for informing VA of all changes being made on source and changes if applicable to Active Data Guard.
Coordinate all AITC change activity via Appropriate Change Control Standards	C	AR	I	VA shall be responsible for informing Contractor of all changes being made within AITC which impacts the service delivery of the data sourced from the ADG target.

5.3.4 SUPPORT FOR SYNDICATION MILLENNIUM MIRROR

The Contractor shall provide a managed service supporting VA access to the Millennium Mirror. Cerner shall provide available technical documentation on the Millennium Mirror build, configuration and operations for use by VA in the mirrored environment. Technical support may include such items as:

Architecture

- a. Schema layout, purpose of each schema

The Contractor shall follow established joint change control processes for:

Configuration Management - change control process

- a. Process for how VA is notified of structural changes
- Approach to notify VA of significant changes on Millennium that will affect the ADG mirror within the KC data center.

Database & OS Upgrades

- a. Process to synchronize database patches & upgrades between Millennium and ADG mirror
- b. Process to synchronize database and server outages between Millennium and ADG mirror

Planned upgrade schedule

- a. database upgrades (currently on 11.2.0.4)
- b. OS upgrades (currently on Redhat 6.10)

For activities that have not been considered in change control processes to date, Cerner and VA will develop the processes for notification of changes.

Data Syndication Development and Execution for IOC

TAC Number: <TAC-19-56362>

5.4 REQUIREMENTS ANALYSIS FOR EXECUTION OF ADDITIONAL DATA SYNDICATION FOR IOC (OPTIONAL TASK)

The Contractor shall analyze requirements for additional data syndication requirements from other EHRM data sources that are not included in the replicated Millennium or HealthIntent data domains. Requirements analysis shall provide Requirements Definition Documentation in detail sufficient to support execution of Hel data syndication as required in future task orders. As requirements are fine-tuned and scoped, VA will determine the timing and feasibility of initiating execution. The Contractor shall include execution plans in the Non-Millennium Data Syndication Requirements Definition Document for those items identified for implementation.

Deliverable:

- A. Non-Millennium Data Syndication Requirements Definition Document

5.5 LONG TERM SYNDICATION ANALYSIS (OPTIONAL TASK)

Recognizing that the syndication approach for IOC may not be scalable as the ERHM deployment continues past IOC, the Contractor shall analyze and create Requirements and an Analysis of Alternatives for Long Term Data Syndication. The analysis shall be conducted collaboratively with VA syndication team members and shall result in requirements sufficiently detailed to support execution of the long-term approach. Requirements shall identify VA supporting infrastructure required, as well as a proposed RACI chart identifying VA, DoD and Contractor roles.

Deliverable:

- A. Detailed Requirements for Long Term Data Syndication

5.6 CERNER ENCLAVE HOSTING OF MILLENNIUM REPLICATION (OPTIONAL TASK)

The Contractor shall replicate 100% of the Millennium database directly to a mirror hosted by Cerner. The replicated data shall be provided as an Oracle database using Oracle Active Data Guard (ADG).

The Contractor shall support VA in creation of documentation required for DoD and Authority to Connect (ATC) approvals.

The Contractor shall support data base recovery as needed in case of disruptions.

Upon successful syndication of the initial data load, the Contractor shall support ongoing data ingestion to refresh data. The Contractor shall provide near real-time availability in the Millennium Oracle redo logs at Cerner under normal system

Data Syndication Development and Execution for IOC

TAC Number: **<TAC-19-56362>**

conditions. The Contractor shall provide notice to VA of exceptions for longer transmission times due to known exceptions.

The Contractor shall provide hosting and data base administration support for implementation and maintenance of the syndication data.

The Contractor shall grant VA access to utilize their selected ETL extract tool to allow a set of queries to feed their operational data store.

Deliverable:

- A. Replicated Millennium Database

5.7 ADDITIONAL DATA SYNDICATION ACTIVITIES (OPTIONAL TASK)

Data syndication requirements continue to evolve to meet VA priorities and may require completion of additional data syndication activities throughout the PoP of this Task Order. VA may exercise this optional task for additional data syndication activities following the applicable process described in Section 5.2 of this PWS. This optional task can be exercised multiple times throughout the period of performance for a total amount not to exceed the Contract Line Item Number (CLIN) ceiling. GENERAL REQUIREMENTS

6.0 GENERAL REQUIREMENTS

6.1 PERFORMANCE METRICS

The table below defines the Performance Standards and Acceptable Levels of Performance associated with this effort. The Government may also utilize the commercially available and VA-specific Key Performance Indicators (KPIs) and Service Level Agreements (SLAs) defined at the ID/IQ level to measure performance under this TO, as applicable.

Performance Objective	Performance Standard	Acceptable Levels of Performance
A. Technical / Quality of Product or Service	<ul style="list-style-type: none">1. Shows understanding of requirements2. Efficient and effective in meeting requirements3. Meets technical needs and mission requirements4. Provides quality services/products5. Meets performance thresholds/metrics defined in applicable	Satisfactory or higher

Data Syndication Development and Execution for IOC

TAC Number: <TAC-19-56362>

Performance Objective	Performance Standard	Acceptable Levels of Performance
	Service Level Agreements	
B. Project Milestones and Schedule	<ol style="list-style-type: none">1. Quick response capability2. Products completed, reviewed, delivered in accordance with the established schedule3. Notifies customer in advance of potential problems	Satisfactory or higher
C. Staffing	<ol style="list-style-type: none">1. Currency of expertise and staffing levels appropriate2. Personnel possess necessary knowledge, skills and abilities to perform tasks	Satisfactory or higher
D. Invoicing	<ol style="list-style-type: none">1. Invoices are current, accurate, and complete.	Satisfactory or higher
E. Management	<ol style="list-style-type: none">1. Integration and coordination of all activities to execute effort	Satisfactory or higher

The COR will utilize a QASP throughout the life of the TO to ensure that the Contractor is performing the services required by this PWS in an acceptable level of performance. The Government reserves the right to alter or change the QASP at its own discretion. A Performance Based Service Assessment will be used by the COR in accordance with the QASP to assess Contractor performance.

6.2 SECTION 508 –INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) STANDARDS

All requirements in Sections 8.10, including subparagraphs, of the EHRM Basic PWS apply to this effort. Deliverable requirements are further defined in the following subparagraphs. The Contractor shall comply with the technical standards at: <https://www.access-board.gov/guidelines-and-standards/communications-and-it/about-the-ict-refresh/final-rule/single-file-version>

6.2.1 REPRESENTATION OF CONFORMANCE

The Contractor shall provide a Section 508 Subject Matter Expert lead for VA EHRM 508 resources to work with. The Contractor shall adhere to the VA-approved Section 508 Test and Delivery Plan and Section 508 Accessibility Roadmap delivered under TO 0001. The Contractor shall update the Government Product Accessibility Template

Data Syndication Development and Execution for IOC

TAC Number: <TAC-19-56362>

(GPAT) and/or Voluntary Product Accessibility Template (VPAT) delivered under TO 0001 to indicate the level of Section 508 conformance as updates are made to its products and/or services to ensure and sustain 508 compliance.

The Contractor shall work closely with VA Section 508 representatives to verify Section 508 conformance of its products and/or services.

6.2.2 ACCEPTANCE AND ACCEPTANCE TESTING

The Contractor shall provide Final Section 508 Compliance Test Results. The Section 508 Test Results shall include a GPAT/VPAT Conformance Statement validating conformance to Section 508 Refresh Success Criteria and Conformance Requirements for already-developed ICT deliverables.

The Final Section 508 Test Results shall be reviewed and approved by VA Section 508 representatives to validate conformance to Section 508 Refresh Success Criteria and Conformance Requirements for ICT deliverables.

For software development for VA interfaces/systems, the Contractor shall prepare and submit a Section 508 Conformance Validation Package with content as outlined in VA Process Asset Library, Software Development Product Build process map.

The Section 508 Conformance Validation Package shall be reviewed and approved by VA Section 508 representatives to validate conformance to Section 508 Refresh Success Criteria and Conformance Requirements for ICT deliverables.

Automated test tools, manual techniques, and checklists are used in the VA Section 508 compliance assessment.

Deliverable:

- A. Final Section 508 Compliance Test Results for ICT Deliverables
- B. Section 508 Compliance Validation Package for ICT Deliverables

6.3 DELIVERABLES

The Contractor shall provide deliverables for Government review and acceptance IAW with Section B.2 of the Task Order. The Contractor shall incorporate Government feedback provided via the OEHRM Deliverables review process into Task Order deliverables as applicable. Feedback shall be incorporated in either the resubmission or next required submission of the deliverable based upon the timeframe in which it is provided by the Government. For Government feedback requiring additional discussion and/or clarification, the Contractor shall coordinate language updates with VA to resolve and finalize revisions to the affected deliverable. The Contractor shall appropriately mark and date deliverables to maintain version control using the following format: TO Number – CLIN Number Formal Deliverable Title – Deliverable Due Date IAW Section B.2– Version X.X. The Contractor shall annotate major (initial submission) and minor

Data Syndication Development and Execution for IOC

TAC Number: **<TAC-19-56362>**

(resubmission) deliverable releases using a numerical system (e.g. Initial submission: TO 0001 – 0001AA Contractor Project Management Plan - August 2018 – Version 1.0; Resubmission: TO 0001 – 0001AA Contractor Project Management Plan – August 2018 – Version 1.1). Resubmitted deliverables shall maintain the original due date defined in Section B.2 of the TO. The Contractor shall provide discrete deliverables in separate email submissions. Email submissions shall include the Contract/Task Order numbers and corresponding deliverable CLIN number. The Contractor shall track updates in both major and minor deliverable releases in an agreed upon format, such that the Government can identify and review language revisions for acceptance.

Data Syndication Development and Execution for IOC

TAC Number: <TAC-19-56362>

CONTRACTOR EMPLOYEE PERSONAL FINANCIAL INTEREST/PROTECTION OF SENSITIVE INFORMATION AGREEMENT

This Agreement refers to Contract/Order _____ entered into between the Department of Veterans Affairs and _____ (Contractor).

As an employee of the aforementioned Contractor, I understand that in connection with my involvement in the support of the above-referenced Contract/Order, I may receive or have access to certain "sensitive information" relating to said Contract/Order, and/or may be called upon to perform services which could have a potential impact on the financial interests of other companies, businesses or corporate entities. I hereby agree that I will not discuss or otherwise disclose (except as may be legally or contractually required) any such "sensitive information" maintained by the Department of Veterans Affairs or by others on behalf of the Department of Veterans Affairs, to any person, including personnel in my own organization, not authorized to receive such information.

"Sensitive information" includes:

- (a) Information provided to the Contractor or the Government that would be competitively useful on current or future related procurements; or
- (b) Is considered source selection information or bid and proposal information as defined in FAR 2.101, and FAR 3.104-4; or
- (c) Contains (1) information about a Contractor's pricing, rates, costs, schedule, or contract performance; or (2) the Government's analysis of that information; or
- (d) Program information relating to current or estimated budgets, schedules or other financial information relating to the program office; or
- (e) Is properly marked as source selection information or any similar markings.

Should "sensitive information" be provided to me under this Contract/Order, I agree not to discuss or disclose such information with/to any individual not authorized to receive such information. If there is any uncertainty as to whether the disclosed information comprises "sensitive information", I will request my employer to request a determination in writing from the Department of Veterans Affairs Contracting Officer as to the need to protect this information from disclosure.

I will promptly notify my employer if, during my participation in the subject Contract/Order, I am assigned any duties that could affect the interests of a company, business or corporate entity in which either I, my spouse or minor children, or any member of my immediate family/household has a personal financial interest. "Financial

Data Syndication Development and Execution for IOC

TAC Number: **<TAC-19-56362>**

interest” is defined as compensation for employment in the form of wages, salaries, commissions, professional fees, or fees for business referrals, or any financial investments in the business in the form of direct stocks or bond ownership, or partnership interest (excluding non-directed retirement or other mutual fund investments). In the event that, at a later date, I acquire actual knowledge of such an interest or my employer becomes involved in proposing for a solicitation resulting from the work under this Contract/Order, as either an offeror, an advisor to an offeror, or as a Subcontractor to an offeror, I will promptly notify my employer. I understand this may disqualify me from any further involvement with this Contract/Order, as agreed upon between the Department of Veterans Affairs and my company.

Among the possible consequences, I understand that violation of any of the above conditions/requirements may result in my immediate disqualification or termination from working on this Contract/Order pending legal and contractual review.

I further understand and agree that all Confidential, Proprietary and/or Sensitive Information shall be retained, disseminated, released, and destroyed in accordance with the requirements of law and applicable Federal or Department of Veterans Affairs directives, regulations, instructions, policies and guidance.

This Agreement shall be interpreted under and in conformance with the laws of the United States.

I agree to the Terms of this Agreement and certify that I have read and understand the above Agreement. I further certify that the statements made herein are true and correct.

Signature and Date

Company

Printed Name

Phone Number